

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
21 March 2019
BOARD MEETING**

Presiding: Dr. Dagmar Vitek, Chair 2019

Time: 12:30 p.m.

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: Dr. Dagmar Vitek, Chair 2019
Maureen M. Wilson, Vice-Chair
Carlton Christensen
La Vone Liddle

Trustees Absent: Karen Okabe

Others Present: Ary Faraji, Ph.D., Executive Director
Gregory White, Ph.D., Assistant Director
Aleta Fairbanks, CPA, CFO

1. Roll Call:

Trustee Vitek called the meeting to order at 12:31 p.m. Assistant Director White confirmed that the voice recorder was turned on, and no conflicts of interest were declared.

2. Public Comment:

There were no public comments.

3. Approval of the Minutes from the 21 February 2019 Monthly Board Meeting:

The minutes of the February 2019 Board Meeting had been distributed previously to the Board Members, and all necessary modifications were made. Trustees Wilson and Liddle had emailed additional comments that were discussed and incorporated during the meeting. Trustee Christensen made a motion to approve the 21 February 2019 Board Meeting Minutes as modified; the motion was seconded by Trustee Liddle and passed with a unanimous vote.

4. Presentation of the February 2019 Financial Statements and Approval of Bills for Payment:

The Board Members had received a copy of the financial statements prior to the Board Meeting; the unusual transactions were reviewed with the Board, and a few comments were discussed. CFO Fairbanks also circulated the balance sheets, the credit card receipts for the credit card statements having a balance over \$1,000, and the General Fund's reconciled bank statement. Trustee Liddle made a motion to approve the February 2019 Financial Statements and February's bills for payment; Trustee Wilson seconded the motion, and it carried unanimously.

5. Update on Vehicle Insurances through Utah Local Governments Trust:

The District has historically carried only liability, fire, and theft insurance on the vehicles, which generally costs around \$2,500. Last month, the Board asked Executive Director Faraji to investigate if other governmental agencies choose liability or comprehensive insurance and to also obtain a quote for full coverage. Greg Baumgartner, our insurance agent with the Utah Local Governments Trust, indicated that a majority of governmental agencies (42 out of the 50 accounts = 82%) reduce their financial risk with full coverage. This year, liability coverage is \$2,590.80 and full coverage would be \$8,464.46, making a difference of \$5,873.66. Because vehicles are now substantially more expensive than in the past, and considering the average age and experience of the District's seasonal employees, the Board felt that the additional cost for comprehensive coverage would be advantageous. Trustee Christensen made a motion directing Executive Director Faraji and staff to secure full coverage on the District's vehicles. The motion was unanimously passed after being seconded by Trustee Liddle.

6. Legislative Updates:

The Board Members had received a copy of the most recent legislative update submitted by Ryan Lusty, Magna MAD, and Executive Director Faraji quickly reviewed some of the bills with the Board, including the following "enrolled" bills that directly affect the District:

(1) HB 63 – Local Government Financial Amendments – Stephen Handy – UASD Support. HB 63 stipulates that a District will be allowed to carry over from year to year the amount of the most recently-adopted general fund budget PLUS 100% of the current year's property tax. And, emergency spray funds consisting of 25% or \$50,000 are in addition to the accumulated fund balance.

(2) HB 72 – Local District Board Amendments – Stephen Handy – UASD Support. The main result of HB 72 is that Salt Lake City itself appoints all of SLCMAD's board members and doesn't need to have Salt Lake County appoint a board member.

(3) HB 123 – Jordan River Recreation Area Amendments – Mike Winder – UASD Track. HB 123 give the power to remove invasive species from along the Jordan River.

(4) HB 163 – Offenses Against the Administration of Government Amendments – Craig Hall – UASD Support. There are instances where it is warranted for public property to be used personally, and HB 163 stipulates that district policies MUST be updated to describe what is allowed for personal use. Basically, public entities should not use mosquito abatement property for personal use.

(5) HB 223 – Unlawful Installation of a Tracking Device – Marie Poulson – UASD Track. HB 223 makes it a Class A misdemeanor for a person to unlawfully install a tracking device. In order to put a tracking device on a vehicle, you must own the vehicle yourself or have the permission of the vehicle's owner. Thus, an employer may still track company vehicles without notice.

(6) HB 235 – Municipal Tax Amendments – John Knotwell – UASD Track. HB 235 consolidates several provisions that give certain municipalities authority to levy property taxes in order to provide certain services that a special service or local district may already provide. Thus, Salt Lake City could now create and tax its citizens for its own mosquito abatement in addition to the residents being taxed for the existing SLCMAD.

(7) HJR 20 – Joint Resolution on Drone Safety – Adam Robertson – Track. HJR 20 prefers entities to modify their policies to require implementing the “Know Before You Fly” program into its drone policy.

(8) SB 179 – Truth in Taxation Amendment – Lincoln Fillmore – UASD Support. The Utah Association of Special Districts worked diligently to get the original SB 179 modified. If the taxing entity is holding a public hearing to discuss a proposed tax increase, this bill limits the agenda items to “discussion and action on the taxing entity’s intent to levy a tax rate that exceeds the taxing entity’s certified tax rate, the taxing entity’s budget, a local district’s or special service district’s fee implementation or increase, or a combination of these items”. It requires a public meeting addressing the general business of the taxing entity that occurs on the same date as a public hearing when discussing a proposed tax rate increase to conclude before the public hearing on the proposed tax rate increase begins, stipulates no business can be conducted after the public hearing, prohibits unreasonable restriction on the number of individuals who offer public comment, and prohibits a taxing entity from holding a public hearing to discuss a proposed tax rate increase on the same date as another public hearing unless it is the taxing entity’s budget hearing.

If Executive Director Faraji receives another legislative update from Ryan Lusty, he will distribute it to the Board.

7. Update on Prison Relocation and Related Issues:

Heather Anderson has already been working diligently on the District’s behalf: she discussed our situation with Jim Russell (UT Department of Administrative Services), during which time he indicated that the District was already eligible to receive reimbursement for 2018’s services. She then attempted to schedule a meeting with Jim

Russell, Senator Escamilla, and Lynn Pace at the Capitol. Jim Russell, Senator Escamilla, and Lynn Pace called Executive Director Faraji and asked to speak without the presence of our Lobbyist. According to this conversation, the District will be reimbursed for services provided during 2019, 2020, and 2021. Then, funds will be provided by the Department of Corrections. Heather Anderson has followed up on this topic with an email to recap our understanding of the situation.

The District is now drafting a MOU to be signed by us and the UT Administrative Services; staff is putting numbers together on the larvicide and adulticide treatments that will be required to control mosquito populations in the prison's general area.

Heather Anderson's contract, including the addition of issues arising from the new Inland Port and other modifications made by Executive Director Faraji, was given to the Board. The contract was discussed, and Trustee Christensen asked if the contract should have a non-funding clause indicating that the contract would not be binding if future trustees are not in agreement with the contract. Felshaw King, DSLASA's Attorney, will be asked to review the contract, and it will be presented for Board approval in April.

8. Construction Updates:

Construction progress on the new facility was discussed and, as a whole, everything is moving along quite nicely. One specific problem has been with the water contained in the detention ponds. Salt Lake City has objected to pumping the water into the front ditch, so one possible solution will be to pump the water from the north pond into the south pond. Then, the water can be pumped to the undeveloped back portion of our own property. Once the water levels are down and the weather has subsided, Harper Earthwork will begin excavation on the ponds to dig them two feet deeper.

Hogan Construction requested a 31-day extension to the contract; we wrote an official response approving an extension of 15 days. Although no written response has been received, Hogan Construction's project manager indicated that an extension of 15 days would be fine; we are now looking at a completion date of 28 May 2019.

9. Discussion and Approval for Assistant Director to Attend and Present at the 6th International Forum for Surveillance and Control of Mosquitoes and Vector-borne Diseases:

The International Forum for Surveillance and Control of Mosquitoes and Vector-borne Diseases is held every two years, and it will be held in Xiamen, Fujian Province, China from 26-30 May 2019. Dr. Rui-De Xue of Florida's Anastasia Mosquito Control is running the forum, and he has invited Assistant Director White to attend and present at this meeting. He would be speaking about invasive mosquitoes, trapping, methodologies, and fostering networking / sharing scientific information on a global perspective. In addition to visiting other departments, Assistant Director White will also be able to visit their CDC. Hotel, registration, and meals during the conference will be covered. The District's cost will be the airfare and per diem prior and following the conference. After

discussing the benefits and costs, Trustee Christensen made a motion to grant approval for Assistant Director White to attend the 6th International Forum for Surveillance and Control of Mosquitoes and Vector-borne Diseases in China, up to the amount of \$1,500 to cover airfare plus the applicable per diem. The motion was seconded by Trustee Wilson, and it passed unanimously.

10. Report on Attended and Reminder/Approval of Upcoming Training/Meetings:

- **WMMA, 13-15 February 2019, Lander, WY**

Even though we mentioned the Wyoming Mosquito Management Association meeting last month, Assistant Director White was not in attendance, and Executive Director Faraji asked him to briefly elaborate on his Skype presentation. He generally modifies his presentation based on the audience's reaction, so not having any visual response resulted in an unusual experience. He wasn't sure how well his presentation had been received, so he was happy to eventually hear that WMMA had been very pleased with it. The WYMMA is a small group and the District has been trying to provide additional support and presence at their meetings. The video conference was a good option, given the bad weather prohibiting travel, and it may prove to be useful for District staff to use for some meetings in the future.

- **AMCA, 25 February – 1 March 2019, Orlando, FL**

Executive Director Faraji, Assistant Director White, Urban Field Supervisor Sorensen, Biologist Reissen, and Trustees Vitek and Christensen were able to attend the AMCA meetings. CFO Fairbanks, representing South Salt Lake Valley Mosquito Abatement District as a Trustee, was also in attendance. Executive Director Faraji was in charge of putting the program and schedule together for all 1,200 attendees. The conference contained educational, interesting, informative, and novel topics; the general consensus was that it had definitely been one of the best AMCA conferences that everyone had ever attended. The keynote speakers, Dr. Peter Ryan and Dr. Manu Prakash, were captivating, the Lightning symposium was a big hit, and even the AMCA Memorial Lecture honoring William Opp was exceptional. However, the Trustees indicated displeasure at missing some of the presentations because of the trustee tour, and the Trustee excursion could have been better organized.

- **WCMVCA, 5-6 March 2019, Layton, UT**

Most of the staff participated in the West Central Mosquito and Vector Control Association's conference this year. (Assistant Director White was unable to attend because he was working on a grant through the Department of Defense, and our proposal has been accepted for review.) Members of CDC were able to visit our current and future facilities after this meeting as well. Executive Director Faraji was elected as the next president of this association during the business meeting.

- **ESA-PAB, 1-4 April 2019, San Diego, CA**

The Pacific Branch of the Entomological Society of America will be meeting in San Diego during April. Executive Director Faraji was an active member of the Eastern Branch while in New Jersey and will be increasing our participation with this group. He is also on the Editorial Board of ESA's Journal of Medical Entomology and will be attending this meeting.

- **AMCA Washington Days, 14-16 May 2019, Washington D.C.**

AMCA's legislative Washington Days will begin on 14 May this year. The legislative issues will be covered Tuesday, Congress visits will be conducted on Wednesday, and follow-up discussions and training will be held Thursday. Executive Director Faraji has also setup meetings with our regulators at the EPA and FAA on Thursday to discuss the Endangered Species Act and the drones as they relate to mosquito control. Trustee Christensen is the only Board Member who may possibly be able to attend.

11. Executive Director's Report:

The District's Rural Field Supervisor's position is now vacant because of Keith Lawson's recent retirement, Our Maintenance Assistant / Vector Control Technician, Quinten Salt, has indicated an interest in the position. He has had a lot of diverse experiences at the District, such as running the tracked vehicles, the boat, and ATV's; he is also familiar with the mosquito habitats and water flow. He has been serving as our Assistant Mechanic, and we have been mentoring him to take over once Maintenance Supervisor Feragen retires. If we promote him to Rural Field Supervisor, our Assistant Mechanic position will be open. At this point in time, the District would be better off hiring a more experienced mechanic rather than bringing someone in at the ground level. A few more logistics are being worked out, and next month we may approach the Board about moving Maintenance Assistant / Vector Control Technician Salt to the Rural Field Supervisor position. The Policies and Procedures do not mention advertising requirements for an internal promotion. We will seek official legal advice on this issue to make sure we are compliant, should this promotion occur.

12. Probable Agenda Items for 18 April 2019 Monthly Board Meeting, 12:30 p.m.:

- Construction Updates
- Anticipated Completion Date / Open House Discussion / Facility Transition
- Prison Relocation Updates
- Executive Director's Report (Personnel)

13. Adjournment:

Trustee Christensen made a motion to adjourn the meeting at 2:13 p.m. Trustee Wilson seconded the motion, and it carried unanimously. A boxed lunch will be available before the 18 April 2019 regular monthly board meeting, which will begin at 12:30 p.m.



Ary Faraji, Executive Director

18 APRIL 2019
Date



Dr. Dagmar Vitek, Chair 2019

April 18, 19
Date